

ART LIBRARY
 ANNUAL REPORT
 1970/1971

1970/1971 was a successful year for the Art Library because in December, 1970, we received a \$10,000 grant from the State Department. This fund is being used to help the collection, to fill in gaps, and to support a staff.

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During the past year the library has continued to grow in every aspect, as indicated by the following statistics:

1969/70	1970/71	(% Increase over previous year)
7,700	8,500	10.5%

BOOK COLLECTION

Year	Periodical Subscriptions	Acquisitions	Total Book Collection	Submitted by:
1969/70	191	7,700	7,891	(Mrs.) Joyce Hess Art Librarian 29 October 1971
1970/71	215	8,285	8,500	
1970/71	215	8,285	17,000	

The unusually large total of acquisitions (8,285) in 1970/71 was due to the addition of books from the Wood Collection and from the Chester Collection, Submitted Research Center programs.

Approximately 1000 books have been sent to the Order Department for book purchase using Douglas Department funds.

ART LIBRARY

ANNUAL REPORT

1970/1971

1970/1971 was a momentous year for the Art Library because in December, 1970, we received a \$50,000 grant from Houston Endowment, Incorporated. This fund is being used to build all areas of the collection, to fill in gaps, and to strengthen the library's holdings to support a Ph.D. program.

During the past year, the library has continued to grow in every aspect, as indicated by the following statistics:

CIRCULATION

1969/1970

1970/1971

77,704

81,060

(4% increase over previous year)

BOOK COLLECTION

	<u>Periodical Subscriptions</u>	<u>Acquisitions</u>	<u>Total Book Collection</u>	
1968/69	191	1,769	12,016	
1969/70	215	2,541	14,557	
1970/71	292	2,453	17,010	(17% increase over last year)

The unusually large total of acquisitions (2,541) in 1969/70 was due to the addition of books from the Boyd Collection and from the Bingham Collection, Humanities Research Center purchases.

Approximately 10,000⁰⁰⁰ orders have been sent to the Order Department for book purchases using Houston Endowment funds.

Art Library

STUDENT ENROLLMENT

	<u>1968/69</u>	<u>1969/70</u>	<u>1970/71</u>
Student Enrollment (Art Majors)	637	875	1,037 (19% increase over past year)
Faculty	42	45	48 (plus 11 teaching assistants)

EQUIPMENT ADDED

An Olivetti copy machine was installed in the Art Library by Modern Methods, Incorporated, in the fall of 1970. The machine is a great convenience for students, and since Modern Methods assumes complete responsibility for the machine, collecting the money and servicing it, it is also an aid to the library staff.

PERSONNEL

A full-time clerk-typist was added to the library staff in September, 1970. The addition of this position, now very efficiently held by Mrs. Sarah Greene, has been a tremendous help in dealing with the ever-increasing work load.

PROBLEMS AND NEEDS

Space: Additional space has become a necessity. Our physical space needs to be at least doubled in size.

Shelf Space: We are in the process of shifting shelves to produce more shelving space, but we need more shelves to accomodate the books we will receive through the grant.

Seating Space: Student enrollment increases each year, and even if enrollment were limited to the present number, additional seating space would be needed.

Carrels are needed, especially for graduate students.

PROBLEMS AND NEEDS (cont'd)

Personnel: Increased use of the library produces a similar increase in the volume of work -- there are more books to be charged and discharged, more over-due charges, more filing, more questions, more shelving. Especially more shelving. More clerical help is needed.

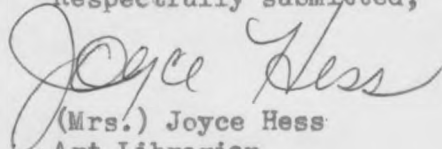
Equipment Needed: Two more vertical file cabinets are needed. *Also circulation desk stool. Reading tables (2?) need to be refurnished.*

Longer Hours of Service: We continually receive requests that we remain open on Saturday afternoon and Sunday evening during the regular semesters, and for longer hours including evenings and week-ends during the summer semesters.

LIBRARY OBJECTIVES

The objective of the library is to build the best possible collection and to give the best possible service to students and to faculty.

Respectfully submitted,



(Mrs.) Joyce Hess
Art Librarian
29 October 1971

Copies: Mr. Fred Folmer
Mr. Heartsill Young
Mr. Donald Goodall
Mr. MacDonald Smith

Submitted by:

(Mrs.) Joyce Hess
Art Librarian
29 October 1971