

FIFTEENTH ANNUAL REPORT OF THE MUSIC LIBRARY

1955 - 1956

General Administration

During the past year, the Music Library was closed between 8 and 9 A.M. on Saturdays, with an occasional convenience to patrons. Five hours, Monday through Friday, were added to the regular hours. This was a help in the clerical assistant budget. It was not possible to cut evening hours because of the restricted circulation of graph records.

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The clerical assistants, employed for the entire period of their enrollment in the University, designed courses of graduation. This was a great load to the staff.

Circulation of books, scores and records (for figures see table on p. 4)

Total circulation for the year was 42,406, a decrease of 2,204 or 4.9% below that for 1954-55. Monograph record circulation totaled 15,000, a decrease of 4%, or 2,700 below that for 1954-55. Both circulation and reference work for July and August were noticeably lighter than in previous years.

The total of circulation was 43%, an increase of 10.7% over that for 1954-55. In the past, book jackets for the 45 groups have been posted on the shelves that circulate, and in the library for publicity purposes. The condition of the book jackets is left as the books, and although the work satisfactory, way of maintaining this collection, and more involved in a suitable location in this library to avoid attention of our assistants. It is hoped that this new policy will be profitable of a increase in circulation.

Change of location

Submitted October 12, 1956
Jean Cassel, Music Librarian

All additional acquisitions of printed music and scores, are deposited in the 1955's office.

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Personnel, organization, routine

During the past year, the Music Library was closed between 8 and 9 A.M. on Saturdays, with no apparent inconvenience to patrons. Five hours, Monday through Friday, were covered by the Music Librarian without page help, thus saving a total of six hours a week on the somewhat limited clerical assistant budget. It was not considered advisable to cut evening hours because of the restricted circulation of phonograph records.

Two clerical assistants, employed for the entire period of their enrollment in the University, resigned because of graduation. This was a real loss to the staff.

Circulation of books, scores and records (For figures see table on p. 4)

Total circulation for the year was 48,406, a decrease of 2,209 or 4.36% below that for 1954-55. Phonograph record circulation totaled 15,065, a decrease of 420, or 2.70% below that for 1954-55. Both circulation and reference work for July and August were noticeably lighter than in previous summers.

The total DC circulation was 632, an increase of 10.1% over that for 1954-55. In the past, book jackets for the DC groups have been posted on the bulletin board outside, and in the Library for publicity purposes. The DC Committee's recommendation that book jackets be left on the books, will eliminate the only satisfactory, easy way of publicizing this collection, which cannot be shelved in a suitable location in this Library to attract attention of new clientele. It is hoped that his new policy will not contribute to a decrease in DC circulation.

Additions of interest

- Chominski. Music of the Polish Renaissance. 1955.
- Das Erbe deutscher Musik. v.24, 32. 1953, 1956.
- Händel. Hallische Händel-Ausgabe. Ser.4, v.3-4. 1955.
- Mozart. Neue Ausgabe sämtlicher Werke. Ser.9, Sec.24, pt.1-2 & sup. 1955.
- Müller von Asow. Richard Strauss. Thematisches Verzeichnis. 3 pts. 1955.
- Das Musikwerk. 11 pts.
- Rhaw. Musikdrucke aus den Jahren 1538 bis 1545. v.1. 1955.
- Schweizerische Musikdenkmäler. v.1. 1955.

For additional acquisitions of playing music and scores, see requisition sheets in Dean Doty's office.

Phonograph records

154 new records were added during the year, bringing the total record count to 6,385.

The Music Librarian recommended to Dean Doty, who forwarded the recommendation to Mr. Schenkkan, Director, Radio-Television, that all student recitals and other programs be recorded on 12", rather than on 16" discs, if the recordings were to be shelved in the University of Texas Library. Neither the Main nor Music Library has facilities for storing 16" discs, and only one phonograph (Room 105, Music B.) can be used to play the large discs.

Equipment

In February, a recommendation was sent to Dean Doty, that R.L. White, Supervising Architect, be asked to send a representative from his staff to advise on the installation of a book return for the Music Library. Late in the spring a book return was installed with an opening in the stacks. Patrons and staff members are pleased with this addition.

Over the Christmas holidays, new fluorescent ceiling lights were installed. Previous to this time, the staff had received many complaints about the inadequate lighting. One patron threatened to go to the Grievance Committee unless improvements were made.

Much of the time during the late fall and early winter of 1955, the temperature in the Library was so low that patrons asked to take reference and reserve books to another room, to another library, or even outdoors in the sun. Dean Doty purchased an electric heater which helped in making a small area of the Library comfortable for study.

Music Library Committee

The Committee consisted of the following faculty members:

Dr. Paul A. Pisk, Chairman
Miss Charlotte DuBois
Dr. Richard Hoppin

Following a suggestion of the Music Librarian, the Music Library Committee sent a letter to Dean Doty, recommending that the University of Texas String Quartet be provided with its own file of standard chamber works. Missing, mutilated, and heavily marked parts used by the Quartet, have made much of the music of no use to chamber music classes.

Accomplishments

Only two library plans were collected for the reference file of materials for a functional music library. The June 1956 issue of the Music Library Association NOTES contained many interesting ideas, and was called to the attention of Dr. Pisk, Chairman of the Music Library Committee. NOTES will continue to publish this sort of information, if subscribers are interested. A postal was sent to the editor expressing the wish that articles on music library plans and equipment be published often.

The Music Librarian was asked to speak to a convocation of all music majors and faculty at the beginning of the fall term. A brief survey was presented giving location of the Music Library, hours open, holdings, and regulations. Graduate students were encouraged to use the resources of the Main Library as well as those of the Music Library, and were invited on a conducted tour of the Main Library. Several students commented favorably on the practical help given in the talk. Orientation talks were also given to 403 and 302 labs, brought into the Library at the beginning of each semester. This seemed worthwhile for the 403 classes (music majors), but appeared to be wasted effort in the case of 302 classes.

Recommendations

Questions relating to the record catalog have indicated a need for more subject analytics. The old standard records were analyzed, but because of the problems involved in cataloging LPs, the inadequate typing of most clerical assistants, and the lack of satisfactory work space, few subject cards have been made. Until recently, composer, and occasionally performer, entry of LPs seemed sufficient for patrons' needs. It is recommended that the printed cumulative volumes for phonorecords, published by the Library of Congress, be purchased for reference use in cataloging and recataloging LP records. This would probably necessitate revision of the subject files for standard recordings.

During the year, two unusually capable clerical assistants, Don Drummond and Edward Tarte, resigned from the staff because of graduation. They had been employed for four and one half, and four years, respectively, and it was felt that some special letter of recognition or commendation should be sent to them from the Librarian's Office. Individual employers expect to show their appreciation for long and loyal service, but it is the opinion of this writer, that in the future, the University Administration should acknowledge such service upon the recommendation of the employee's immediate supervisor.

CIRCULATION STATISTICS
FOR THE MUSIC LIBRARY 1955-56 and 1954-55

	<u>Home Use</u>		<u>Building Use</u>		<u>Phonograph Records</u>		<u>Overnight Use</u>		<u>Total</u>	
	1955-56	1954-55	1955-56	1954-55	1955-56	1954-55	1955-56	1954-55	1955-56	1954-55
Sept	303	490	559	904	263	580	43	84	1168	2058
Oct	925	1094	1959	2324	1344	1791	224	253	4452	5462
Nov	1070	908	1796	1704	1516	1565	131	94	4513	4271
Dec	791	694	1567	1231	1213	765	87	55	3658	2745
Jan	967	858	1694	1951	1432	1121	219	194	4312	4124
Feb	823	957	1575	1613	833	1160	203	213	3434	3943
Mar	1021	1040	1830	2224	1757	1763	210	147	4818	5174
Apr	820	799	1539	1687	1424	1488	218	66	4001	4040
May	780	1028	2310	1882	2082	1796	254	134	5426	4840
June	1064	1242	3397	3451	1243	1127	270	261	5974	6081
July	797	882	1965	2280	1145	1072	185	114	4092	4348
Aug	<u>495</u>	<u>621</u>	<u>1186</u>	<u>1482</u>	<u>810</u>	<u>1254</u>	<u>67</u>	<u>172</u>	<u>2558</u>	<u>3529</u>
GRAND TOTAL	9856	10613	21377	22733	15062	15482	2111	1787	48406	50615
	Decrease of 757 or 7.13%		Decrease of 1356 or 5.96%		Decrease of 420 or 2.71%		Increase of 324 or 18.13%		Decrease of 2209 or 4.36%	

DC
1954-55 574
1955-56 632
Increase of 10.1%