

# Innovating While Small

- Two part presentation by two library directors
  - Mikail McIntosh-Doty
    - Concordia University Texas (small, private)
    - mikail.doty@concordia.edu
  - Howard Marks
    - UT Permian Basin (smallest member of UT system, public)
    - marks\_h@utpb.edu

# Innovating While Small at a small private, faith-based university library – Concordia University Texas



Mikail  
McIntosh-  
Doty, MA,  
MLIS, MAR

Director of  
Library  
Services

# The Deal

- Three things that all small libraries have in common:
- We have
  - *too few staff,*
  - *too little money,* and
  - *too little time.*

And in some cases, *too little space.*

None of these challenges is going away.

# How to Innovate in this context?

- Look for trends
  - Library trade publications
  - Newspapers
  - Sites, like The Center for the Future of Libraries at ALA: <http://www.ala.org/tools/future/trends>

***Can you do something or are you already doing something that participates in these trends?***

# TRENDS

I'm going to show you how our little library reflects a few of these trends highlighted by the Center for the Future of Libraries.

- Creative Placemaking & Maker Movement
- Fast Casual & Unplugged Zones
- Resilience
- Collective Impact

# T1: Creative Placemaking [& see also Maker Movement]

Creative placemaking brings together partners ... to strategically shape the physical and social character of a public space through arts and cultural activities that encourage public discourse... and an authentic “sense of place.” [1]

- "Creative Placemaking," American Library Association, September 15, 2017.  
<http://www.ala.org/tools/future/trends/creativeplacemaking> (Accessed December 21, 2017)  
Document ID: 12f3dda9-c487-4ea2-967d-281d39b39c68

# Art, both by students and local artists



Final Poster  
Upper Level Chemistry  
Course  
Water Quality Experiment  
Using  $H_2O$  samples from  
Springs in the CTR  
Preserve  
Spring 2017



Abstract  
This poster is intended for the  
audience of the Upper  
Level Chemistry Course  
Water Quality Experiment  
Using  $H_2O$  samples from  
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Preserve  
Spring 2017



Pink Tulips  
J. 2017





# Twist?

- Putting up sconces so that student art that goes away (end of term, student wants to take home, etc.) can be replaced by a book.



- Using fishing lines and hooks as hangers, so items can be quickly switched out.



# Whiteboards (and chalk boards in study rooms)



# Twist?

- The study rooms are downstairs, so checking out actual keys gives women students a feeling of security, especially at night.
- We also provide boxes of supplies to use the blackboard wall and white board. Very popular.



# Die Cut Machine and furniture media units



# Twist?

- We frequently received “dumps” from other departments – books, equipment, furniture, etc.
  - Here we put entertainment units from the dorms together with a die cut machine from Education that they wanted to get rid of and added colored paper, pens, markers, etc. and made a mini- maker place.

## T2: Fast Casual [& see also Unplugged Zones]

- While many credit the popularity of fast casual to its affordability, it is also seen as reflective of changing consumer values, including desires for more social and aspirational experiences. [9] Libraries can capitalize on this notion by emphasizing not only the affordability and value of libraries, but also the social and experiential value of library programs and services. Fast casual will have a profound influence on how users encounter spaces. It draws consumers to more active and social spaces, where they can see people hanging out and enjoying the space. [10] Students also seek “unplugged” spaces.

"Fast Casual," American Library Association, December 9, 2014.

<http://www.ala.org/tools/future/trends/fastcasual> (Accessed December 21, 2017) Document ID: b2940dc1-7ae0-1254-358c-259702d73204



# Tables for study and tutoring around the Information Desk



# Twist?

- We moved a huge reference collection that was spread out on low shelves (floor wasn't weight bearing) to the lower level. This allowed us to add more tables and chairs, and pull out computers nearer to the main Information Desk (formerly circulation desk) where both student workers and reference librarians can provide help nearby – visible from main lobby.



# “Beto Retro” Lounge with used and donated furniture for “hanging out”



# Twist?

- Again no budget for new items, but garage sales, donations, and “found items” allowed us to create a student lounge area in an area formerly filled with metal shelving and dated K-12 curriculum support materials.
- Students move the furniture around daily. They’ve also donated a piece or two.

# Cocoa cart on cold days



# Twist?

- Administration kept promising a “future” coffee shop in library. Never happened.
- We took the issue into our own hands and created a cocoa cart for cold days – based on an article about Barnes & Noble setting up coffee in their shops because of Yale serving cocoa at the fireplace in the library lobby on cold days in 1930s. We only serve on cold days, but it is free to all! [About \$800/yr]



Moving computers to lobby (4 with privacy screens) – 18 in lab



# Twist?

- Moving 4 of 22 desktop computers to lobby allowed students to stay closer to their computers when they needed help.
- Old card catalog in foreground is filled with stickers and cheap “happy meal”-like toys. Young visitors to library can open a drawer and select a “gift” to take home.

# Unplugged spaces such as study rooms and prayer room/tree house





# Twist?

- Upper room that was never used well. Too hot, too cold. Too off the beaten path.
- One of the offices in the building wanted a prayer room/meditation space. They worked with facilities to make it better temp wise, put in great student stained glass, and filled the room with a table and other furniture.
- Students can unplug or are free to use the space to study or whatever when not used.

# T3: Resilience

Resilience” or “resiliency” incorporates preparations for and rapid recovery from physical, social, and economic disruptions, including environmental disasters, terrorist attacks, or economic collapse. [1] Resilience may also align with library values of equity and access.

- "Resilience," American Library Association, December 3, 2014.  
<http://www.ala.org/tools/future/trends/resilience> (Accessed December 21, 2017) Document ID: bd3ab81c-d0b2-7c54-4964-855994af427b

Reality: ***The library is often a dumping spot for organizations and offices. Why not make the most of it?***

# Success Center

## Success Center

Successfully reaching your educational goals can be stressful at times. When you need support whether it be for academic coaching, personal counseling or academic accommodations, the Success Center is available to help you.

- [Services for Students with Disabilities](#)
- [Counseling](#)
- [Behavioral Intervention and Support Team \(BIST\)](#)
- [Early Alert Form](#)
- [Peer Tutoring](#)
- [Tutor.com](#)
- [Study Skills Web Resources](#)

**Building F [Library]**

**Room F-214**

[Meet the Staff](#)

# Twist?

- Success Center – tutoring and disability support – dumped in building.
- Library is a great space for tutoring. And the larger conference room in the Success Center is left open for student study when not in use.
- Students who study in the library are already here where tutors can be found, met, and consulted. Same for those with ADA issues.

# Stressbusters



Who  
doesn't  
love a  
donkey  
with  
tennis  
shoes?

# Twist?

- Success Center also coordinates with Counseling Program. Neither had a very good budget.
- When book budget wasn't spent (not enough staff to catalog and process books) – money was used to help bring in puppies and ponies for stress busting. Our favorite? Lewis the Donkey of course!

# Studypalooza

## **The Stall Street Journal**

***CTX Library Fall 2017 ; Issue 4 Thanksgiving Edition***

We hope you are enjoying the Halloween treats provided by Melissa Ford and her neighbors from Cypress Creek subdivision. There has been a lot more chocolate in the library than our budget would have allowed. Say a prayer or send a kind thought their way in appreciation for their generosity.

## **COCOA on Cold Days**

When it is cold and chilly outside (days where the temp stays below 65 F), the library staff put out a big urn with hot coffee and the makings for cocoa, tea, or crappy instant coffee (but hey, it's free!). So grab a cup and find your warm spot. We'll be setting this out a lot more frequently now.

## **STUDYPALOOZA DURING FINALS**

The week before finals, we'll open the library up until 11 or midnight – watch for signs. During finals, we extend hours as able, with the help of Campus Police, usually:

<b>Sunday 12/10</b>	<b>2 PM to</b>	<b>– we simply</b>
<b>Wednesday 12/13</b>	<b>11 PM</b>	<b>don't close!</b>
<b>Thursday 12/14</b>	<b>6:45 AM – 10 PM</b>	
<b>Friday 12/15</b>	<b>6:45 AM – 4 PM</b>	

[We find both the need to stay open late decreases over the week and we also like to send you home somewhat rested, so parents don't think we turned you into zombies!]

**Happy Turkey Day!** *The Library Staff*



# Twist?

- Use empty space, like bathroom stalls, to advertise library programs. We stole this idea from TLU – “Stall Street Journal”
- Coordinate with folks like Campus Police to extend library hours during finals.  
Studypalooza goes 24 hours from Sunday to Wednesday midnight of finals week. Thursday and Friday we taper down until finals are done.

# T4: Collective Impact

In the face of limited resources and persistent, big social issues, organizations from different sectors are adopting common agendas to combat issues within their communities.

**MMD:** *Or essential, traditional functions of the library require new partnerships to survive.*

- "Collective Impact," American Library Association, October 7, 2014.  
<http://www.ala.org/tools/future/trends/collectiveimpact> (Accessed December 21, 2017) Document ID: 38049c88-8cb8-b0b4-6174-9c30107af617

# Organizations that help us do our work:

- UNT's Portal to Texas History
  - <https://texashistory.unt.edu/explore/partners/CUA/browse/>
- TSLAC
  - <https://www.tsl.texas.gov/texshare/texttreasurespage.html>
- AMIGOS' AskAcademic Chat Consortium
  - <http://www.amigos.org/askacademic>

# Twist?

- State agencies like Texas State Library, not only set up smaller grant programs, but help libraries write grants, get funded, and administer the grants (a process as complex if not more complex than writing a grant).
- Larger universities often have digital platforms (like UNT's Portal to Texas History) or schools that will give out grants to smaller students to help you digitize items and/or host them for online access.
- AskAcademic allows a three-person staff to provide 24/7 reference support to all our students in house and online.

# Use student labor well

- Lib Guides

<http://libraryguides.concordia.edu/archivesonline/Schmidt>

Look at

Schmidt Collection

& Hirschi Library

# Twist?

- Students worked on these libguide pages to highlight parts of our collections that they helped digitize. Some of these items were alumni gifts after the initial Portal materials were posted and alums wanted to help.
- Students could add their picture and “claim” the work they had done. They could even add the link to their resumes. We also had them work with Career Services in the building and our staff to highlight all the skills they used in the projects.

***"A library, to modify the famous metaphor of Socrates, should be the delivery room for the birth of ideas..."***

***-Norman Cousins***



### **To Wrap Up**

Make every choice count.

AND don't be afraid to try something. No one will die from a little change here and there.



# Innovating While Small:

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## Public & Private University Approaches



Howard C. Marks, MLS  
Director of Library Services  
The University of Texas of The  
Permian Basin  
J. Conrad Dunagan Library  
Odessa, TX

Rethink IT 2018  
Libraries For A New Age



*“Collaboration and innovation are not just pie in the sky ideas. Dream big.” –  
Unknown*

*Just how do you envision your University Library?*

# Innovate based on the successes of proven leaders and mentors.

## - Libraries Transform Campaign from American Library Association (ALA):

<http://www.ilovelibraries.org/librariestransform/because>

### - Principles and Performance Indicators

**The standards consist of principles and performance indicators.**

**Space:** Libraries are the intellectual commons where users interact with ideas in both physical and virtual environments to expand learning and facilitate the creation of new knowledge.

<http://www.ala.org/acrl/standards/standardslibraries>

## Guidelines for University Library Services to Undergraduate Students Facilities

Undergraduate library services require appropriate facilities to accomplish their missions. Separate undergraduate libraries should have facilities that foster the collaborative nature of study, research, and learning, and that promote effective and interactive access and use of information resources. Safe, comfortable, well-lighted, clean space with adequate and appropriate study, research and collaboration space will ensure effective use of the library's resources, including electronic resources. In physical planning for facilities, undergraduate libraries provide for small group and instructional use. Additionally, more than other libraries within the university, separate undergraduate libraries consider study and collaboration needs in allocation of seating and space, with attention to the learning environment of the institution. Undergraduate libraries establish hours of access, circulation policies, and other rules to meet the needs of their primary clientele.

Undergraduate services housed within larger libraries must still consider and provide for the needs of their primary clientele. Adequate space specifically for undergraduate study and research will encourage undergraduates to use library resources.

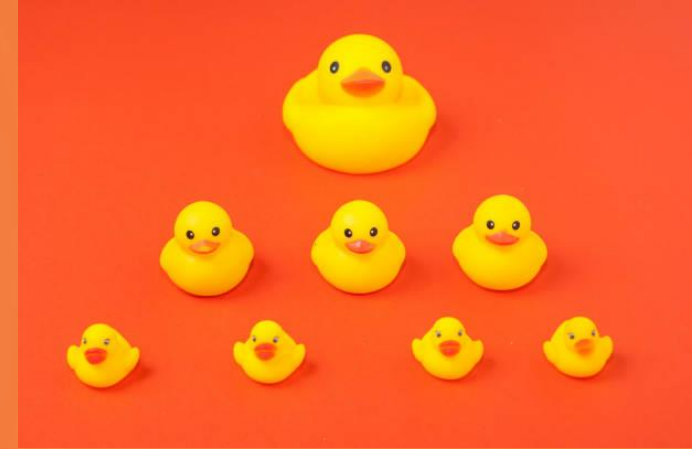
Are facilities accessible to all users?

Does space allow for cooperative programs with other library and campus units?

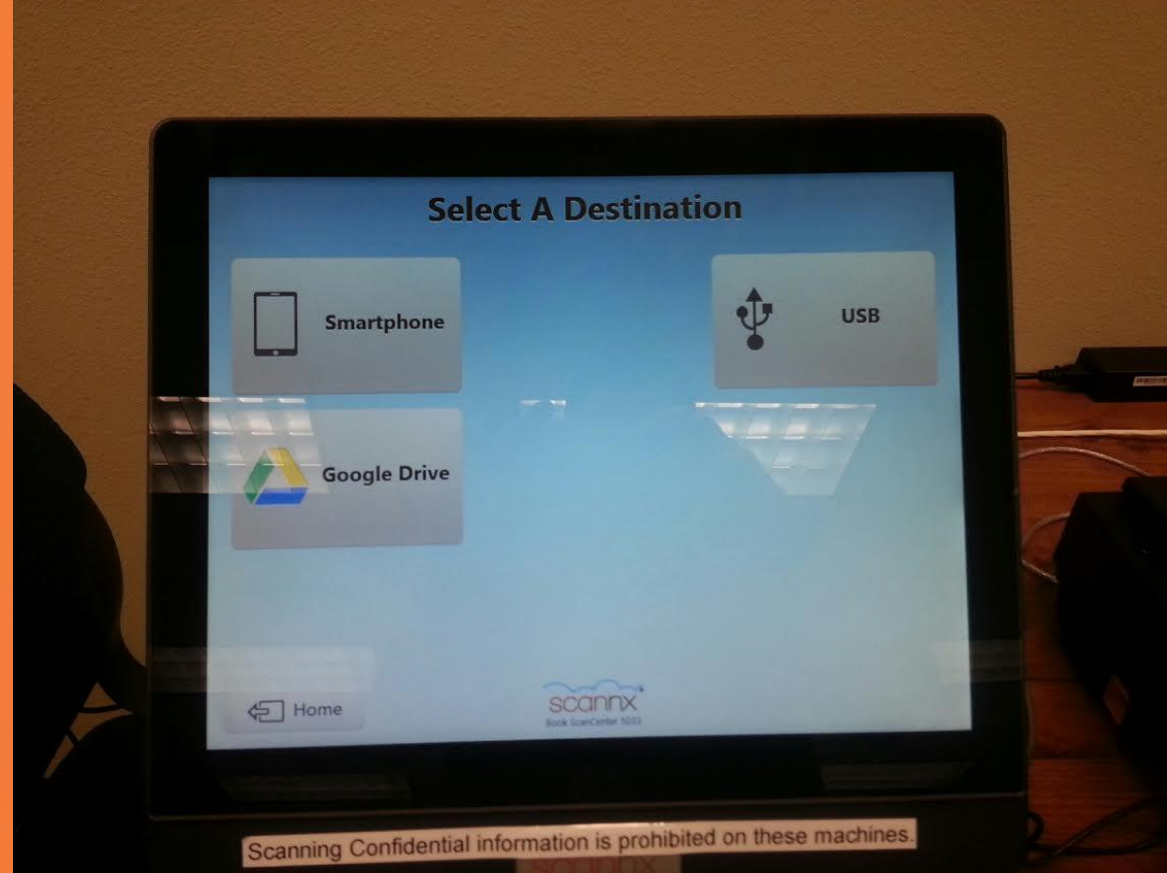
Is adequate equipment, access to reliable network and power outlets, and technical support available?

<http://www.ala.org/acrl/standards/ulsundergraduate>

**\*Always have your ducks in a row.  
Be in continual compliance at all  
costs and in constant communication  
with the powers that may be.\***



- **For the Library and/or Learning Commons, in most cases, official approvals for technology and/or large/new business contracts consist of:**
  - **Dean and/or Provost (VPAA)**
  - **University Procurement and Purchasing department**
  - **Chief Information Officer (CIO), part of Information Resources Department, (our IT)**
  - **Vice President of Business Affairs (VPBA)**
  - **If in doubt, be sure to check with your University, College or System Compliance Office or Internal Controls.**
- <https://www.utsystem.edu/offices/systemwide-compliance>**



The ScannX digital book scanning was first implemented in fall 2014 and was set up to transition off of the copiers and off print-based mediums. We ordered three at \$7,000 each. Now students utilize them seamlessly on a daily basis.



- I devised official three year, three phase technology refresh plan. Formally presented to University Provost/VPAA whom I directly report to, then revealed to CIO in 2015-16.

**Three year library plan**


**Phase I (2016-2017)**

1. Increase number of circulating laptops.
2. Install laptop vending machine with at least 12 laptops to library atrium.
3. Make room for modern furniture on first floor.

**Phase II (2017-2018)**


Sample of 1<sup>st</sup> Floor Rearrange

**Before**



If we remove shelving and add furnishings to 1<sup>st</sup> floor, \$200,000.00 needed for new furniture, \$175,000.00 new flooring & \$25,000-yr. for offsite storage. TOTAL = **\$400,000.00 estimate**

**After**




Sample of Casual Spaces

1. Contract a professional designer to select proper cubicles, tables and casual spaces that would match our library aesthetically. Collect ideas for these spaces from conference supplies, catalogs and the web. Study the physical layout of our research library for optimum placement of these areas. Submit plans with projected costs to university for special LERR/PLF funding project. Ideally hire a design professional to coordinate areas professionally.
2. Move and remove current shelving, add contemporary furnishings and reduce print volumes, and print periodicals.
3. Replace old worn carpeting over the first floor and second floor also.


**Phase III (2018-2019)**

1. Library atrium furnishings and wireless printer to establish a 24/7 Computing center installation. Convert a portion of the atrium area into a mixture of student study cubicles. Sample of computerized web station in 24/7 Dunagan library atrium, which could include wireless printing.

**Before**



**After**



Note: There could also possibly be exclusive keypad access with student ID for 24/7 access. Lowell and IRD are fully behind executing this computing center, including establishing wireless printing. Overnight safety and security are a concern.

1. Finally, to continue with collection revolution.

**BUDGET and TIMELINE**

ALL COMPUTERS IN 3 PHASES, LAPTOPS AND Replacement carpeting and SOME NEW LIBRARY FURNITURE FOR ATRIUM - **\$525K** TAKEN DIRECTLY FROM LERR MONIES FOR This means we will need additional monies to carry out this plan moving forward. (This fiscal year I can contribute approximately \$100k to the project out of existing LERR funds)

Questions for University Administration:

How much are you willing to spend and invest? Willing to add staff?

How long are you willing to close for renovations?

What kind of timeline do you want this completed in? (the less \$ we have, the slower we go)

Note: Student fees have to be raised (which have not been since 1999/2000 – UTPB is among the lowest in the state) in addition to LERR \$ for the 24/7 Phase 3 to occur

UTPB books are considered official state property and must be handled in an appropriate, designated manner and process.

According to Odessa American's Saturday October 22 article, "OC Library Revamp Meant To Draw More Visitors", the final proposal from Steelcase Furniture was priced out at \$329,746.75. Additionally, Physical Plant personnel provided in-house renovations for the OC LRC at \$125,000.00. This is a total of **\$454,746.75**.

It is easy to see we will need at least that much in monetary funds to pull off all three phases of this refurbishment and refresh.

Meanwhile the building needs ongoing roofing repairs and new flooring regardless of what changes are made.



Website#A Refresh  
(Designed by  
Library Systems  
Administrator and  
University  
Webmaster)

J. Conrad Dunagan Library

HOME

RESOURCES

SERVICES

ABOUT THE LIBRARY

DONATE

Old Site

Today's Hours

8/15/2016

8:00am - 5:00pm

Hours of Operation

Need Help?  
Chat with us.

Quick Links

Classic Catalog

E-Journal Titles

Faculty Resources

Films on Demand

Frequently Asked Questions

Guides

Interlibrary Loan

Renew Books


f

t

NEWS LETTER

Feedback / Comments

Login: Authenticate Here



Find Books & Articles

Beta Search

Research Databases

Location

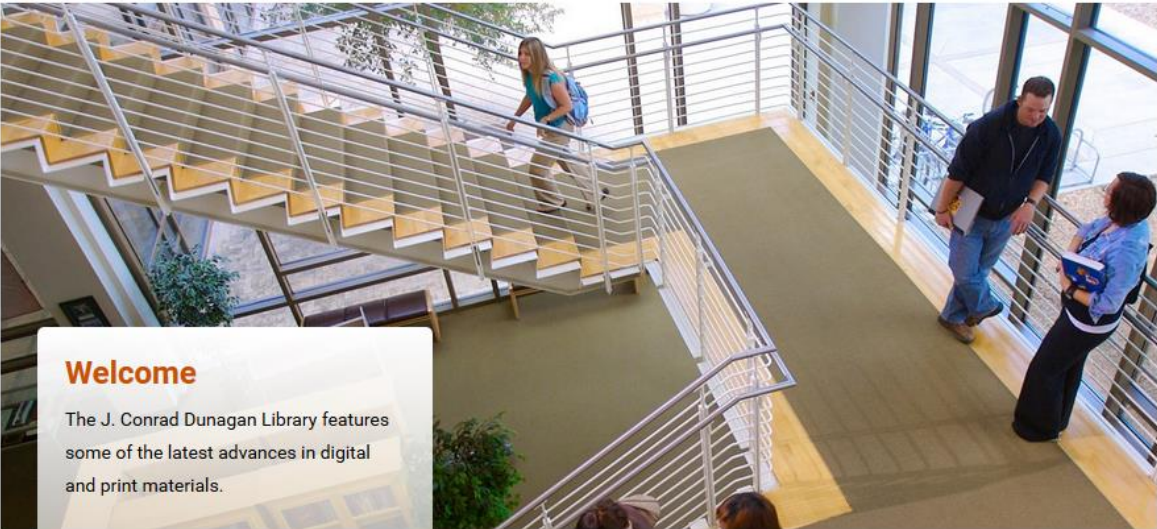
The FalconFinder is a comprehensive discovery tool to facilitate all your research needs.

Search

Off-campus access requires UTPB ID & password.

Welcome

The J. Conrad Dunagan Library features some of the latest advances in digital and print materials.





**SPRING 2017 HOURS**  
**MAC LAB - LLC 104**

**20 IMACS WILL BE AVAILABLE  
FOR STUDENT USE.**

**BE SURE TO BRING YOUR  
STUDENT ID, FLASH DRIVE,  
AND EARPHONES!**

**9AM – 1PM • MONDAYS & WEDNESDAYS**  
**1PM – 5PM • TUESDAYS & THURSDAYS**

**FOR MORE INFORMATION, CALL: (432) 552-2370**

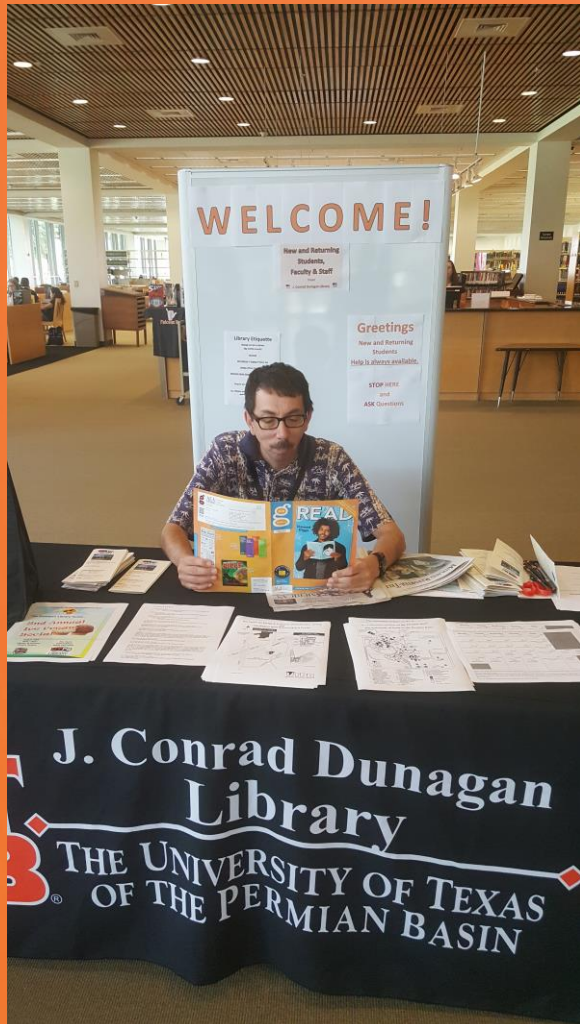
Imagine yourself as a student with the quick, convenient choice of technology at your fingertips.





# PART OF THE SELL IS THE WELCOMING MESSAGE: IN SHORT, ULTIMATE CUSTOMER SERVICE.

(GREETINGS GO A LONG WAY. ALONG WITH WELCOME BAGS AND Q&A'S.)



A tool to enhance your learning and scholastic experience.

## LAPTOPS ANYTIME, INC.

### Choices of ID Card Reading:

- Bar Code
- Card Swipe

### Account Choices to Use:

Library ILS  
University UID (AD/LDAP)





# CHARGING FORWARD



2015 – Kwikboost chargers installed.  
Student demand instantly rises.

2017 – Charging station in Library  
Lecture Hall Atrium this past August.  
Expectations have been met for “on  
the go” needs.



# INTRODUCING THE ALL NEW COLLABLAB

Complete with 70 inch smart board display, whiteboards, beanbags, artwork, etc.

This room was converted from an underutilized archives area which featured microfiche readers.







#### News Release

UTPB to join network in offering students access to open textbooks

Embargoed until Tuesday, August 1, 2017

Contact: UTPB Library Director Howard Marks at 432-552-2371 or [marks\\_h@utpb.edu](mailto:marks_h@utpb.edu)

WHO: The University of Texas of the Permian Basin J. Conrad Dunagan Library

WHAT: UTPB's Library to join network in order to offer students free or low cost access to textbooks, many online.

WHY: The price of textbooks continue to rise at twice the rate of inflation.

WHEN: Access to this resource will begin Aug. 14, 2017

#### Problem:

College students spend as much as \$1,300 over their college careers on textbooks alone - a burden that falls most heavily on those who must take out loans to pay for their education (*Washington Post*, June 2016). Over the past 40 years, textbook prices have risen more than 1,600% (*U.S. Bureau of Labor Statistics*). There is little evidence that things are improving as textbook prices continue to rise at twice the rate of inflation. Financial pressure is cited as a top reason that students drop out of school. Students are reduced to renting used textbooks or printing them online? The adoption of OER textbooks in curricula is a vital way to solve this.

The research on the impact of OERs goes back to MIT's groundbreaking OpenCourseWare project in 2001. The William and Flora Hewlett Foundation MIT project defines OER as "teaching, learning, and research resources that reside in the public domain or have been released under an intellectual property license that permits their free use and re-purposing by others. The Open Textbook Library defines an "open textbook as one that has an open license that makes it free (or low cost) for anyone to use and change. It can be print or digital." Open educational resources include full courses, course materials, modules, textbooks, streaming videos, tests, software, and any other tools, materials, or techniques used to support access to knowledge (*Hewlett Foundation n.d.*).

#### Solution:

The expensive open access (OA) initiative was originally tailored to off system library directors and donors by UT Austin Libraries Vice President and Director of Libraries Dr. Loraine Harwood back in 2015. It was then brought to Dean's and Academic Councils headed by UTPB Provost and Vice President of Academic Affairs Dr. Dan Heinenmann, who put

together the previous Alternative Textbook Committee otherwise known as S.A.V.E. Project - Simple Access - Viable Affordable Textbooks. S.A.V.E. awarded \$50,000 of faculty course grants for specific electronic textbook and courseware materials created by a given professor. It was funded in 2015-16 by former President David W. Watts. The OER impetus also originally initiated from a recent campus collaboration with local Odessa College (OC), awarded as "Achieve the Dream" \$100,000 grant for three years in 2016. OC is using OERs to create new degree programs.

In early 2017, UTPB's Dunagan Library started looking into open educational resources. We ultimately decided to join the Open Textbook Network (OTN), a consortium of colleges and universities working to advance open textbook initiatives. They are a part of the Open Textbook Library (OTL), a collaboration between the Center for Open Education and the University of Minnesota Libraries. UTPB's Dunagan Library brought them aboard as an OER solution to save students significant money and educate faculty.

#### Timing:

As part of this membership, University of Texas of the Permian Basin is hosting an Open Textbook Workshop in 2018. There will be a professional in-service announcement on campus regarding a free in-person workshop for all faculty and adjunct on open educational resources, open pedagogy, and open access course work, so please stay tuned. All questions will be answered. A subject expert, Sarah Cohen, Managing Director from OTN/OTL, will be present. Sarah was formerly Associate University Librarian at Cal Poly San Luis Obispo and has a M.Ed. from University of Illinois at Urbana-Champaign.

"We highly encourage UTPB faculty to learn more during the 2017-18 academic year about how they can apply for upcoming grants, while promoting and advocating their open course materials to their students," Marks said. "There will now be infinite possibilities at every student's fingertips."

For more information about the Open Textbook Library, please visit

<https://open.umn.edu/openoibook/>

WE ARE A COMMUNITY DEDICATED TO RESULTS

OVER 200 active network campuses  
\$1.5 million in textbook savings accumulated by early members  
40% of faculty that joined OER network within open textbooks

AUG. 2017 - UTPB JOINS OPEN TEXTBOOK NETWORK (OTN) IN OFFERING STUDENTS ACCESS TO FREE TEXTBOOKS, MANY ONLINE.



J. Conrad Dunagan Library and the Open Textbook Library



THE UNIVERSITY OF TEXAS OF THE PERMIAN BASIN

J. CONRAD DUNAGAN LIBRARY  
PRESENTS

## STAYING OPEN: OERS AND OPEN TEXTBOOK INITIATIVE

WEDNESDAY, FEBRUARY 28TH  
MESA BUILDING - MULTIPURPOSE ROOM 2130



### Staff Support Workshop

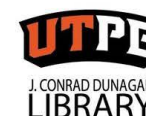
9:00 am - 11:00 am

Meg Brown Sica, MLIS  
Assistant Dean for Collections and Scholarly Communication  
Colorado State University

### Faculty Textbook Workshop

12:00 pm - 2:00 pm

Abbey Dvorak, Ph.D.  
Assistant Professor, Music Education & Music Therapy  
University of Kansas



Open Textbook  
Network



Mantra: We plan to transform our University from a reliance on limited printed data to the new paradigm of immediately useful interactive digital textbooks and digital research materials located in our new institutional repository (IR), the "FalconCommons." Converting to digital resources is the first step in developing a campus wide "Culture of Change", where both textbooks and library collections become digital tools in the hands of students and faculty. Thus, the library can reclaim its central role in providing immediately usable digital resources to the campus and community.

<http://www.utpb.edu/library/>

**The University of Texas of the Permian Basin**

**UT  
PB**

*Lunch n' Learn Symposium:*


*Showcasing Your Research*

*and Digital Scholarship*


Featuring

*Irene Kamotsky, Ph.D.*

DIRECTOR OF STRATEGIC INITIATIVES  
BEPRESS



WEDNESDAY, NOVEMBER 1 NOON-2PM  
S&T BUILDING \* COOPER LECTURE HALL  
& ATRIUM  
LUNCH 12-12:30  
SYMPOSIUM 12:30-2

 **DIGITALCOMMONS**  
powered by iapress

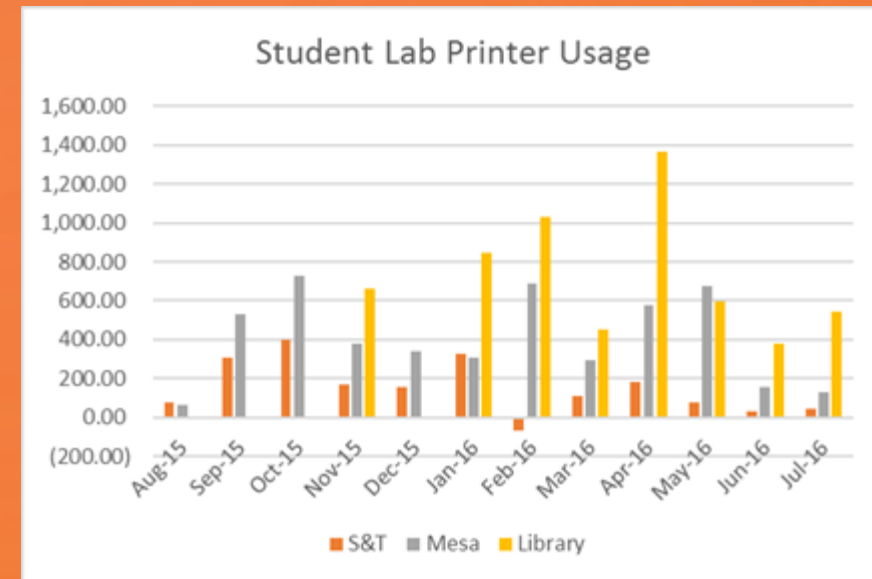
# digital EVOLUTION: THE MOVE TO WIRELESS PRINTING.

In constant communication, (mostly by phone or e-mail) with University CIO about solutions and how the library can be a collaborator and early adopter of these technologies.

A) ADOBE SCAN – pdf scanner,OCR  
(free app)

B) PAPER CUT (remote solution)

11PCMFE15000	PaperCutMF Education - (up to 15,000 users license)	1
11PCKmehQTY	Konica Minolta embedded license up to 101 + Must have openAPI 2.3.1	6
ProServices1	Remote PREMIUM Support provided by ACDI via phone, email and PC Remote 1	0.29
7640013468	AU-204H Mag Stripe Card Reader	6
A0W4WY2	WT-506 Working Table (C368)	2
A0W4WY3	WT-506 Working Table (C368)	4
PCRemoteemb	Remote Installation, configuration, & training (based on number of Lic)	6
PCRemoteServer	Remote Installation fee per server with PaperCut Software	1
A0PD11H	LK-101 v3 i-Option License Kit (Web Browser)	2
A4MHWY1	UK-204 i-Option - Memory Upgrade Kit	2



# NEXT STEPS

## CONTINUE ANNUAL STAFF STRATEGIC PLANNING OFFSITE DAYS

- This past May, we went offsite with facilitators to define our mission, vision and priorities. The plan is to repeat this strategic planning again summer 2018 and introduce a StratOp method to the team with another facilitator.

## DEVELOP 20/20 VISION

- Expansion of three year library plan.
- Due by 10<sup>th</sup> year of SACs Accreditation Review. (This is not mandatory, but voluntary.)
- Includes new laptop kiosk, collab lab, and 3d printer.

## 2025 GOAL

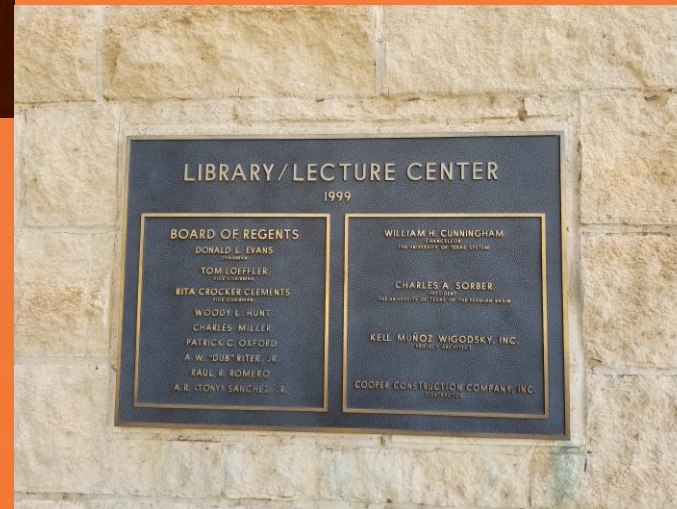
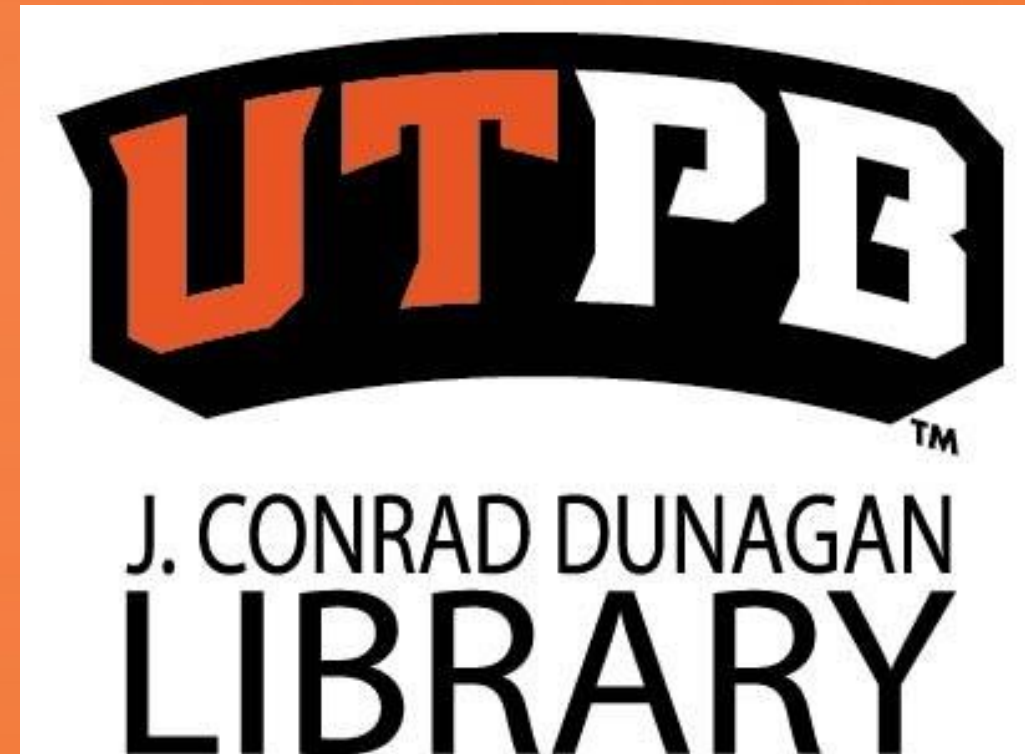
- Building extension plan (current one is 66k ft., two story, built in 1999), with separate wing for technical services and operations, along with computer labs and makerspaces
- Access services, instruction and administration will be maintained in current wing, breezeway will be in middle
- Expect the unexpected.



BUT, LET'S BE REAL, IT'S  
NOT ALL TECHNOLOGY  
ALL THE TIME...

The learning commons reading room





<https://www.utpb.edu/library/>