



STUDENT GOVERNMENT

THE UNIVERSITY OF TEXAS AT AUSTIN

Sent to
UP
9/17/02

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AB⁵ Rules of Spending for Non-Student Service Fee Accounts

Section I:

Scope: The following guidelines apply to all expenditures made using the Student Government Checking—6800,6804 (SURE) and 6808 (FLO) accounts

Limitations: these guidelines apply only to the account 6800,6804, and 6808. These guidelines do not regulate funds received from the Student Services Fee committee and expenditures made from the 29-4600 account.

This account may be used to the following extent:

- 1) Expenditures for Food as requested to and approved by the Internal Financial Director as they are reasonably needed for official agency/committee meeting or events. Not to exceed \$300 PER EVENT and \$1200 PER SEMESTER with the exception of amounts put down with the expectation that money will be returned to the checking account through reimbursements or sales (for example: fundraising projects and Big XII Conference)
- 2) Reimbursement for emergency activities or internal projects per the request of the Internal Financial Director and President. Not to exceed \$300 PER EVENT, and \$1,000 PER SEMESTER.
- 3) Emergency payment of SG debt, approved by the Internal Financial Director and President. Not to exceed \$1500 PER SEMESTER.
- 4) Refundable Deposits for SG projects approved by the Internal Financial Director and President not to exceed \$1000 PER EVENT PER SEMESTER.
- 5) Any expenditure mandated by the Student Affairs office.
- 6) Any expenditure approved by a majority of the Assembly present at a quorum meeting.
- 7) All restricted donations in accordance to the donor's request. As this money is found in preliminary budgets, it is hereby exempt from previous spending guidelines.

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