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D. R. SEMMES
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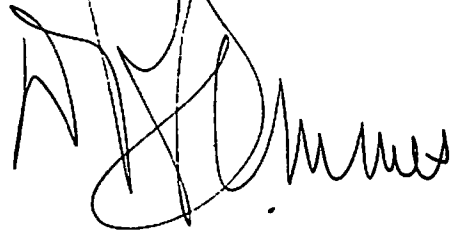
October 12, 1936

Dr. H.B. Stenzel
Bureau of Eco. Geology
Austin, Texas

Dear Dr. Stenzel:

Dr. Price has suggested that you might be prevailed upon to give a paper at the next meeting of the Texas Academy of Science in San Antonio on November 13th and 14th. I realize you were on the program last year and hope that you will be able to attend the next meeting and give us a paper. Kindly advise me at once if you can do so and give the exact title and the amount of the time required and if convenient an abstract.

Yours very truly,



D.R. Semmes

DRS:dt

SUGGESTIONS ON THE PREPARATION OF PAPERS

1. Better publication facilities may allow publishing of a number of the 1936 Fall program papers. Hence we solicit written papers where the topic warrants it. Manuscripts should be double or triple spaced, should have margins one inch or more wide; footnotes should follow immediately the line on which they are cited and are to be set off by a line of dashes above and below. A carbon copy of the manuscript would assist the editor.
2. Abstracts of all papers are desired, preferably in advance. These should be about 200 to 300 words in length.
3. Authors should advise program chairmen as to display material to be used—lantern slides, maps, specimens, etc. The use of opaque reflector lanterns is to be discouraged unless the speaker is skilled in the preparation of such display material, since only objects with exceptional types of surfaces can be seen by the audience. Even crudely made transparent slides drawn in ink on plain or frosted glass are suitable and are better than photographed slides if the latter are at all "thin". All such display material should be ready long before the date set for the Fall meeting and should be tried out across a large class room for visibility. The most complete darkness is not to be counted on—hence boldness of line is desirable in slides, as it is in all wall charts and maps. The Program Committee will try to arrange for lantern slides to be made photomicrographically for speakers, at cost.
4. Speakers should avoid talking to the wall on which display material or slides are shown. Try talking to persons on the rear seats and see if they are attentive and apparently hearing you well.
5. Avoid giving full details of material which is not vital or which is not unusual. Long descriptions of anatomical details, local geologic sections, steps in computation, routine procedure, etc., are to be omitted except as vital to the understanding of the topic, or if unusual and therefore important.
6. Suggest to the Program Chairman whether discussion of the topic is particularly desired, likely to bring out additional information, likely to develop controversial arguments, and whether particular individuals could contribute to discussion helpfully. If so, an abstract or full copy of your paper might be sent to such colleagues in advance.
7. Advise the Program Chairman if the paper is to contain any new points, new data, or points of wide interest outside the field to which it mainly applies.