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THE UNIVERSITY OF TEXAS  
DIRECTOR OF PHYSICAL PLANT AND PROCUREMENT  
AUSTIN 12, TEXAS

March 16, 1954

RECEIVED  
MAR 13 1954  
ROBERT LEON WHITE  
Supervising Architect, U. T. S.

MEMORANDUM

To : Mr. C. R. von Bieberstein and R. L. White  
From : Carl J. Eckhardt, Director of Physical Plant and Procurement

Subject : **REMODELING THE BASEMENT OF OLD LIBRARY BUILDING**

This memorandum is being written to request respectfully that a representative from each of your staffs confer with Dr. H. Bailey Carroll with regard to modifications which are desired in the basement of the Old Library Building. It is my understanding that all space not needed for utility purposes is to be arranged in a manner prescribed by a committee of which Dr. Carroll is chairman.

The space should be inspected with him, tentative plans showing space arrangement should be prepared and a preliminary estimate should be made of the cost. I do not think that we can undertake such a task before the summer. He should be given some indication of what he may expect. This we can do better after having made an inspection.

Your helpfulness will be greatly appreciated.

Original Signed By  
Carl J. Eckhardt

Carl J. Eckhardt  
Director of Physical Plant  
and Procurement

CJE:c